



St Ambrose
Catholic Academy



St Joseph
Catholic Multi Academy Trust

Candidate Information Pack

SEN Support



Required as soon as possible

Alderfield Drive, Speke, Liverpool, L24 7SF

www.stambroseprimary.co.uk

Telephone: 0151 425 2306

July 2025



SEN Support

Required as soon as possible

The role is for 39 weeks per year, which includes 37 weeks during school term time plus 2 additional weeks to be worked as agreed

Salary: NJC SCP 3 – £8,897.00

Weekly hours – 16 hours per week

Local Government Terms and Conditions and Pension Scheme

St Ambrose Catholic Academy is a welcoming and vibrant school dedicated to providing a safe, supportive, and inspiring environment for our pupils and staff. We are currently looking to appoint a candidate to support our pupils with Special Educational Needs, who not only brings professionalism and versatility, but also compassion, initiative and resilience. The role demands an individual who can build strong relationships with pupils, adapt to a variety of learning needs, and work collaboratively with teaching staff to create inclusive and stimulating learning environments.

Beyond supporting classroom delivery, we value those who take a proactive approach to pupil well-being, demonstrate patience and empathy in every interaction, and uphold the dignity and potential of every child. If you are someone who thrives on making a meaningful difference and embraces the challenges and rewards of SEN support, we warmly invite you to apply.

Key Responsibilities:

- Supporting pupils with SEN in accessing the curriculum and meeting individual targets
- Assist with different tasks under the guidance of teaching staff
- Monitor and record pupil progress, behaviour, and well-being
- Support pupils in managing challenging behaviours sensitively and constructively
- Liaise with staff and external professionals to support pastoral care where appropriate
- Provide supervision and support during lunchtimes, providing safe and inclusive play

Our warm and friendly atmosphere makes our academy a great place to learn, where children feel safe and develop into responsible young adults. We also benefit from strong relationships within the Trust and wider community including the local parish.

As part of St Joseph Catholic Multi Academy Trust, we believe in fostering an environment of academic excellence, creativity, and community spirit. Our commitment to providing a world-class Catholic education is at the heart of everything we do.

What we offer

- Flexible working – we are happy to discuss ways we can make the role fit your requirements
- A dynamic and collaborative work environment with opportunities for professional development and growth
- The chance to be part of a team that is shaping the future of education

We are part of a Catholic MAT and require candidates to support our mission and values with 'Christ at the Centre', however, candidates do not need to be a practicing Catholic. You are strongly advised to visit our website for further information about our academy: www.stambroseprimary.co.uk and the Trust website: www.sjcmat.co.uk

Safer Recruitment

Safer recruitment practice aims to minimise the risk of appointing an individual who is unsuitable to work in a post where they will be in contact with children or vulnerable adults and could cause them harm.

Our selection processes observe best practice in selecting the appropriate candidate by ensuring equality of opportunity for all applicants whilst excluding any who may be unsuitable to work with our children.

The Disclosure and Barring Service (DBS) helps employers to make safer recruitment decisions and to prevent unsuitable people from working with vulnerable groups, including children. It is a criminal offence to offer (or indeed to apply for, or to accept an offer of) employment in certain designated posts (those which involve working with children in what is defined as regulated activity) to a barred individual.

All candidates are expected to understand their own duties and responsibilities in regard to child protection and safeguarding with due relevance to the specific post advertised.

Any conditional offer of appointment will be made strictly subject to receipt of all required documentation (as specified) and satisfactory verification of all checks.

St Joseph CMAT is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. Where the post is engaged in regulated activity, and/or an opportunity for contact with children the position will be subject to an enhanced DBS check. In addition, as part of the shortlisting process, and in accordance with statutory guidance, we may carry out an online search (for publicly available material) to help identify any incidents or issues that have happened which we may want to explore with shortlisted applicants at interview.



Our Mission

With Jesus, we plant the seeds of tomorrow

Our Vision

For every child and adult to thrive and achieve
their God given potential

	Christ	Education	Community
Hope	We aspire to understand our faith and beliefs, following the teachings of Jesus.	We have hope for ourselves, others, our school, our faith and the wider community and world.	We aspire to build strong communities by treating everyone as we would like to be treated.
Believe	Put Christ at the centre of all that we do.	Developing excellence by finding opportunities to develop curiosity, creativity and thirst for knowledge through an engaging and ambitious curriculum.	Build a worshipping community that supports and nurtures everyone in their journey of faith.
Achieve	Use prayer and reflection to deepen our connection with Christ and ourselves.	By teaching self-awareness, self-regulation, perseverance, courage and a positive mindset and attitude.	Become global citizens by living sustainably, protecting the world and all that live in it.



Timeline and Application Information

Closing date

Completed applications should be returned no later than **9am on Friday 15 August**.

Shortlisting and Interview

Shortlisting for the role will take place on the 18 August. Successful applicants will be invited to attend interviews on 21 August.

How to apply

Please complete the application form provided.

Your application should be returned by email to CHarris@stambrose.sjcmat.co.uk.

If you have any queries about the application process please contact the academy.

